

WASHINGTON STATE DEPARTMENT OF HEALTH OCCUPATIONAL THERAPY PRACTICE BOARD MEETING/RULES WORKGROUP SESSION MINUTES

Monday, May 17, 2004
8:30 AM

Yakima Regional Medical Center, St. Ez Hall Bldg., Room Auditorium, 110 S. 9th Ave, Yakima, WA

On May 17, 2004, the Occupational Therapy Practice Board met at the Yakima Regional Medical Center, St. Ez Hall Bldg, Room Auditorium, 110 S. 9th Ave, Yakima, Washington. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

WENDY HOLMES, OT, CHAIR
CATHERINE WHITING, OT, VICE CHAIR
D. JILL PETRIE, COTA
MARK LEHNER, OT
VACANT, PUBLIC MEMBER

STAFF PRESENT

KRIS WAIDELY, PROGRAM MANAGER
JENNIFER BRESSI, PROGRAM MANAGER
LISA PANNONE, STAFF ATTORNEY
KRISTEN MITCHELL, AAG ADVISOR
GAIL ZIMMERMAN, EXECUTIVE DIRECTOR
KIRBY PUTSCHER, DEPUTY EXECUTIVE DIRECTOR

GUESTS PRESENT

NANCY HUGHES, RN
SHARON HALL, PT
DAVE COX, OT

Monday, May 17, 2004 – 8:30 AM – OPEN SESSION

1. CALL TO ORDER

- 1.1 Approval of Agenda
Agenda approved as presented.
- 1.2 Approval of Meeting Minutes from March 30, 2004.
Minutes approved as presented.
- 1.3 Approval of Meeting Minutes from March 5, 2004.
Minutes approved as presented.
- 1.4 Approval of Amended Meeting Minutes from March 2, 2004.
Amendment to minutes approved as presented.

2. DYSPHAGIA SCOPE OF PRACTICE QUESTION – The letter was approved with one minor change for grammar. Jennifer Bressi will send the letter to Ms. Jennifer Hopps.

3. LIMITED PERMIT POLICY – The policy was approved as presented with modifications to formatting and a correction to the NBCOT Authorization to Test letter time frame from 60 days to 90 days.

4. **MODIFY OCCUPATIONAL THERAPY LICENSURE APPLICATION-** The Board approved the following to the application and instructions :

1. The deletion of the photo requirement to the application.
2. The change to section 8 & 9. Remove request of date of examine, replace with statement of must take exam within NBCOT 90 day time frame.
3. Indicate in instructions licenses may take up to 14 days to process.

Jennifer Bressi will modify the instructions and application.

5. **WOTA ANNUAL CONFERENCE** – Jennifer Bressi has been working with Karla Gray from WOTA on incorporating an OT board meeting and rules workshop into WOTA's annual conference. The Board approved a Friday evening meeting in the same area/location as the WOTA conference and the Board would like to ask WOTA to schedule an OT rules workshop Saturday morning at their conference location.

The Board would like to take 10 to 15 minutes at the WOTA luncheon to present updated Board information to conference attendees.

Jennifer Bressi will continue to work with WOTA on scheduling.

6. **RCW 18.59.070 WAIVER OF EXAMINATION AND LICENSING REQUIREMENTS APPLICANTS LICENSED IN OTHER STATES OR TERRITORIES** – The Board would like further research before deciding on whether or not to write a rule. Catherine Whiting will research interstate endorsement information using NBCOT and AOTA organizations. Ms. Whiting will report back to the Board at the next meeting.

7. **NBCOT ANNUAL CONFERENCE** – Wendy M. Holmes, OT shared with the Board information received at the NBCOT annual conference. Important points made were, strengthen relationships with state association, spend time with public members, and importance of having a liaison with state association. Ms. Holmes also provided information on being an effective Board member. Jennifer Bressi provided a CD to Board Members of all agendas and presentations received at the NBCOT annual conference. Kris Waidely shared that NBCOT is one of three organizations now completing VISA screenings for Homeland Security. NBCOT requirements for foreign educated applicants are more restrictive than Washington State currently.

The Board would like to research further into definition of supervision. Mark Lehner will provide the Board with Medicare and Medicaid supervision definitions at the next Board meeting.

The Board recommended general training for newly appointed Board members before they attend their first meeting. Having a checklist and provide general housekeeping training, like travel procedures, disciplinary and licensing overviews. Also a video produced by AOTA "What is an O.T.?" was suggested to provide a

public member for training. Jennifer Bressi will work on providing these items to the next Board member appointed.

8. PROGRAM REPORT – Information provided to the Board by the Program Manager

8.1 Organizational Changes

Gail Zimmerman introduced Kirby Putscher, Deputy Executive Director. Ms. Zimmerman stated she is retiring and her last day is June 30th. Ms. Putscher has been appointed as Acting Executive Director while the Department determines how to permanently fill the Executive Director position.

Gail Zimmerman invited the Chair or the Board's designee to attend a meeting here at Department of Health on June 2, 2004 regarding organizational changes. The Board designated Mark Lehner, OT to attend.

8.2 Legislative Update

No update at this time.

8.3 Budget Update

The Board was provided with February and March 2004 Interim Operating reports.

8.4 Planning for Upcoming Meetings

- WOTA Conference planning
- Mark Lehner, OT will report to the Board on Medicare/Medicaid supervision language
- Mark Lehner, OT will report to the Board on the June 2, 2004 Dept. of Health meeting
- Catherine Whiting, OT will report to the Board information regarding NBCOT/AOTA other state licensing requirements (interstate endorsement research)
- Jean Sullivan from WHPS will present to the Board
- Rule Writing
- Policy Review

8.5 Provided for the Board's Information

- NBCOT Visa Credential Verification Program memo
- AOTOA State Affairs Group News issue
- AOTA February 9, 2004 letter regarding Model Continuing Competence Guidelines and ACOTE Standards
- NBCOT Plans to Present Results of 2003 Practice Analysis memo

9. CORRESPONDENCE – An email received from Christine M. Rice, OTR/L was received on March 5, 2004 asking the Board for an opinion regarding the function of an OT aide in a skilled nursing facility. The Board asked Kristen Mitchell, AAG to draft a response letter. The Board delegated the Chair, Wendy Holmes, OT to approve the draft for a quicker response time. Once Ms. Holmes approves, Jennifer Bressi will send response letter to Ms. Rice.

CLOSED SESSION 11:10 AM

10. CONTINUING EDUCATION AUDITS

Audit A – Approved
Audit B – Approved
Audit C – Approved
Audit D - Approved
Audit E – Approved
Audit F – Approved
Audit G – Approved
Audit H – Approved
Audit I – Approved
Audit J – Approved
Audit K – Approved
Audit L – Approved
Audit M – Approved

Audit N – Unapproved – Send letter asking for more information
Audit O – Approved
Audit P – Approved
Audit Q – Approved
Audit R – Approved – Send letter indicating only previous 2 years needed
Audit T – Approved
Audit U – Approved
Audit V – Unapproved – Send letter asking for more information
Audit W - Approved

11. DISCIPLINARY CASE REVIEW

Case Review – 2004-05-0001OT – Close Below Threshold, no violation
Case Review - 2004-05-0001OC – To Legal for Statement of Charges

12. REVIEW OF APPLICATIONS

Applicant A – Denied until further review – Request more information on specific employment and other state licensure.
Re-entry Applicant – Completed re-entry plan - Approved

OPEN SESSION 1:00 PM

- 13. LICENSURE STANDARDS RELATED TO TELEHEALTH** – Nancy Hughes, RN, Sharon Hall, PT, and Dave Cox, OT provided a power point presentation outlining the telehealth process and plan. They also presented a recorded video of an actual telehealth session. Federal funding provides equipment in the home but does not pay for the therapist. Medicare has not yet approved telehealth sessions. The Board would like more information before deciding whether or not to make an formal interpretation.

Rules Drafting Session 2:30 PM - OPEN SESSION

14. STATUS LISTING OF ALL THE RULES THE BOARD IS WRITING OR INTENDS TO WRITE IN THE FUTURE

– Jennifer Bressi provided a list of all WAC's the Board would like to open and modify in the future. The following WAC's have an estimated CR101 filing date of 5-19-04:

WAC 246-847-050- Examinations

WAC 246-847-115- Limited Permits

WAC 246-847-190- Aids education and training

WAC 246-847-XXX- Sexual Misconduct

Jennifer Bressi will send completed filing notices to LISTSERV members.

The following WAC's are currently in process for filing of CR102 - Final language was approved at the March 5, 2004 meeting:

WAC 246-847-010 - Definitions

WAC 246-847-065 – Continued Competency

WAC 246-847-170 – Code of Ethics

15. RULE WRITING

15.1 WAC 246-847-120 – Foreign Trained Applicants

Changes were made to current draft. Jennifer Bressi will provide draft language at the next rules workshop that is similar to another professions foreign educated WAC.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 3:35 p.m.

Respectfully submitted:

Approved:

Jennifer Bressi
Program Manager

Wendy Holmes, OT, Chair
Occupational Therapy Practice Board